



# Port of Grays Harbor

*On Washington's Pacific Coast*

111 South Wooding Street  
PO Box 660  
Aberdeen, Washington 98520

Tel – 360.533.9528

Fax – 360.533.9505

www.PortofGraysHarbor.com

## INSTRUCTIONS FOR SOQ SUBMITTAL

### PORT OF GRAYS HARBOR

### PROFESSIONAL SERVICES ROSTER

### ARCHITECTS, ENGINEERS

AND

### SURVEYORS

- 1. COMPLETE THE ATTACHED APPLICATION INDICATING AREAS OF EXPERTISE FOR YOUR FIRM.**
- 2. SUBMIT A BASIC STATEMENT OF QUALIFICATIONS**  
Submission should indicate background and description of your firm, basic areas of expertise, applicable types of jobs completed recently, and applicable types of clients. Long submissions and detailed information on personnel isn't necessary since it changes regularly and the Port will contact you for additional information as necessary before engaging your firm.
- 3. ELECTRONIC SUBMITTALS ARE PREFERRED**  
Submit to  
Randy Lewis  
Director of Health, Safety & Environment  
[rlewis@portgrays.org](mailto:rlewis@portgrays.org)
- 4. RESUBMIT IF YOU HAVE NOT SUBMITTED WITH THE LAST THREE YEARS, OR ANYTIME YOU HAVE NEW INFORMATION TO PROVIDE.**
- 5. APPLICATIONS EXPIRE AFTER THREE YEARS. FIRMS THAT HAVE NOT SUBMITTED UPDATED INFORMATION WITHIN THREE YEARS WILL BE REMOVED FROM THE ACTIVE ROSTER.**

#### Commissioners

Stan Pinnick

Phil Papac

Tom Quigg

#### Executive Director

Gary G. Nelson



# Port Of Grays Harbor

PO Box 660 / 111 South Wooding Street

Aberdeen, WA 98520  
(360) 533-9528

## Professional Services, Architectural & Engineering Roster Application

Company Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Business Type:  Corporation  Limited Liability Company  Partnership  Sole Proprietorship

Established: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Federal Tax ID: \_\_\_\_\_ WA UBI No.: \_\_\_\_\_

License Req'd?  Lic. Type: \_\_\_\_\_ Lic. Number: \_\_\_\_\_

Does the company maintain?

A General liability insurance of a least \$1,000,000 per occurrence;

\$1,000,000 aggregate, Combined Single Limit (CAL);

and Automobile liability of at least \$1,000,000 per accident CAL.

Yes No

To be placed on the Port's Personal Services Roster, providers must **complete and sign this application, attach IRS Form W-9, and attach a current hard copy "Statement of Qualifications"** or other qualifying information regarding your experience and expertise as relates to the services identified below. Applications must be **emailed, mailed, or delivered** to Port of Grays Harbor, ATTN: Director of Health, Safety & Environment, 111 S Wooding Street, PO Box 660 Aberdeen, WA 98520, rlewis@portgrays.org. **Incomplete, or unsigned applications will not be accepted. To remain on the roster, a new application and statement of qualifications must be filed every three years.**

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

(FOR PORT USE ONLY)

Received: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Processed by: \_\_\_\_\_

Action taken:  Accepted  Rejected Valid through: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (3 YEARS MAX.)

Reason (if rejected): \_\_\_\_\_

Confirmation Check:

Notes:

License: \_\_\_\_\_  OMWBE Registration:   
WA UBI Registration:  DVA Registration:   
WA L&I Debarred:

The Port acquires professional, architectural, and engineering services pursuant to RCW 39.80. Applications expire three years from the date of receipt. Vendors are responsible for re-applying, including an updated Statement of Qualifications, before expiration of their application to avoid being removed from the roster.

# Professional, Architectural, and Engineering Services

(CHECK ALL THAT APPLY)

**ARCHITECTURAL:** Landscape Structures/Buildings

**SURVEYING/MAPPING:** Land Surveying Mapping

## ENGINEERING:

Building Inspection & Code Consulting	Civil	Marine Engineering
Construction Inspection	Geotechnical	Mechanical Engineering
Construction Project Management	Seismic	Roadway Engineering
Material Inspection and Testing	Structural	Stormwater Engineering
Permitting - Federal/State/Local	Coastal/Riverine	Electrical/Energy

## Consulting:

Air Quality Analysis	Environmental Studies
Arborist Consulting	Erosion Control/Slope Stabilization
Archaeological Survey & Tribal Issues	Hazardous Materials
Asbestos Survey & Inspection	Historic Preservation
Basin Modeling (Hydrology)	Industrial Pretreatment
Biohazard Response/Decontamination	Mold Investigation/Testing
Bridge Inspection/Assessment	Noise Abatement/Acoustics
Building Envelope Consulting/Inspection	Security Systems
Building Inspection/Assessment	Seismic Assessment & Evaluation
Construction Management	Traffic Analysis & Data Collection
Corrosion Assessment/Investigation	
Environmental Impact/Assessment	

## Design & Planning:

Comprehensive Planning	Interior Design	Streetscape Improvements
Facilities Planning	Multi-use Path/Facilities Design	Transportation Planning
Feasibility Studies	Parking Analysis & Design	Waterfront Planning
Marina Design/Engineering	Recreation Planning	Telecommunications
Rail Design	HVAC	Airports
Water/Wastewater	Lighting Interior/Exterior	

## Environmental:

Aquatic Habitat-Monitoring & Mgmt.	Critical Areas Assessment	Pollution Prevention
Aquatic Habitat-Mitigation	Floodplain Analysis	Water Quality Monitoring/Anal.
Biological Assessment & Eval.	Hazardous Waste Site Ast.	Wetland Delineation
Hydrogeological Services	Industrial Hygiene and Safety	Wildlife Habitat Monitoring & MIT
Site Remediation-Hazardous Waste	Hydrographic Survey	

**Other (NOT LISTED ABOVE):**

---

---

---