

**PORT OF GRAYS HARBOR**  
**SPECIAL MEETING COMMISSION MEETING MINUTES**  
**November 30, 2023**

The Port of Grays Harbor Special Commission Meeting for November 30, 2023 was called to order at 9:00 a.m. This meeting was both a virtual meeting conducted using Zoom and an in-person meeting. The public was able to access this virtual meeting using either the Zoom platform or by calling in.

Mike Folkers led the Pledge of Allegiance.

Those in attendance at the meeting were as follows:

**COMMISSION AND STAFF**

Tom Quigg	Commissioner
Phil Papac	Commissioner
Stan Pinnick	Commissioner
Gary Nelson	Executive Director
Leonard Barnes	Deputy Executive Director
Mike Folkers	Director of Finance & Administration
Kayla Dunlap	Director of Government and Public Affairs
Aaron Aschim	Contract & Project Manager
Kris Koski	Port Engineer
Alissa Shay	General Manager of Satsop Business Park
Molly Bold	General Manager of Westport Marina
Stephanie Edens	Westport Marina Office Manager
Brittany Miller	Westport Marina Office Assistant
Shannon Anderson	Business & Trade Development Assistant
Janet Blackmun-Johnson	Accounting Specialist
Nolan Wyatt	Marine Terminal Superintendent
Tracy Ewing	Accounting Specialist
BethAnn LaPresta	Accounting Specialist
Cynthia Crisp	Receptionist

**VISITORS**

Brian Shay	City of Hoquiam
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Items discussed and action taken where required are as follows:

**WORKSHOP:**

**Succession Plan for Executive Director**

Mike Folkers reported on each of the options for a Succession Plan emphasizing the costs and timing.

There was discussion regarding the benefits of each option.

A motion to authorize the current Executive Director to direct staff to begin an internal recruitment process for a new Executive Director was made by Commissioner Pinnick seconded by Commissioner Papac. Motion passed with a vote of 3-0.

Commission President Tom Quigg directed that 5:00 PM on December 8<sup>th</sup> will be the deadline to receive letters of interest.



There being no further business to come before the Commission, the Regular Meeting recessed at 9:41 AM.

The Board then went into Executive Session to review the performance of a public employee. No action to be taken during Executive Session.

It was announced that the Executive Session would start at 9:43 AM and last 30 minutes.

The Executive Session ended at 10:13 AM. The Special Meeting adjourned at that time.

ATTEST:



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President

  
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Secretary