

PORT OF GRAYS HARBOR
SPECIAL COMMISSION MEETING MINUTES
May 31, 2023

The Port of Grays Harbor Special Commission Meeting on May 31, 2023 was called to order at 9:00 AM. This meeting was both a virtual meeting conducted using Zoom and an in-person meeting. The public was able to access this virtual meeting using either the Zoom platform or by calling in.

Mike Folkers lead the flag salute.

Those in attendance at the meeting were as follows:

PORT COMMISSION AND STAFF

Tom Quigg	Commissioner
Phil Papac	Commissioner
Stan Pinnick	Commissioner
Gary Nelson	Executive Director
Leonard Barnes	Deputy Executive Director
Arthur Blauvelt	Legal Counsel
Mike Folkers	Director of Finance & Administration
Randy Lewis	Director of Health Safety & Environment
Kris Koski	Port Engineer
Kayla Dunlap	Director of Government & Public Affairs
Alissa Shay	Satsop Business Park General Manager
Lisa Benn	Accounting Manager
Aaron Aschim	Contracts Manager

VISITORS

Clayton Franke	The Daily World
Arnold Martin	Citizen
Arthur Grunbaum	Citizen

Commissioner Quigg asked for public comment

None

Items discussed are as follows:

ACTION ITEMS:**Authorization to Award Contract No. 2208, Satsop Business Park Haul Road Erosion Mitigation (Mid-Term Strategy)**

Aaron Aschim, Contracts Manager, reported that bids were opened on the Satsop Business Park Haul Road Erosion Mitigation project on May 17, 2023, from 4 contractors. He further reported that the apparent low bidder on this project was Rognlin's, Inc. with a bid of \$1,421,927.56 including Washington State Sales Tax.

A motion to authorize the Executive Director to award Contract No. 2208, Satsop Business Park Haul Road Erosion Mitigation (Mid-Term Strategy) to Rognlin's, Inc. in the amount of \$1,421,927.56 was made by Commissioner Pinnick and seconded by Commissioner Papac. Motion passed with a vote of 3-0.

RESOLUTIONS:**Designation of the Terminal 4B Tax Increment Area**

Mike Folkers, Director of Finance & Administration, reported that the Port has held two public briefings on Tax Increment Financing and that this meeting was advertised over two weeks ago. He further reported that the Port has completed outreach with the affected taxing districts in the Tax Increment Area. He recommended that the Commission adopt the proposed Resolution.

Motion to adopt Resolution No. 3088: *Designating the Terminal 4B Tax Increment Area; Fixing the Boundaries Thereof; and Providing for Related Matters* was made by Commissioner Papac seconded by Commissioner Pinnick. Motion passed with a vote of 3-0. Resolution adopted.

Commissioner Quigg asked for public comment


None

OTHER BUSINESS:

None

There being no further business to come before the Commission, the Special Meeting adjourned at 9:14 AM.

ATTEST:



President



Secretary

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