

**Port of Grays Harbor**  
**Application For Vessel Berth Reservation**  
(See Notes and Conditions)

Reservation of a berth is requested at Port of Grays Harbor:

			DATE
VESSEL	YEAR BUILT	LOA	VOYAGE NO
VESSEL OWNER/LINE	BERTH DESIRED	ETA	ETD
VESSEL CHARTERER			
TO LOAD (Commodity, Type and/or No. of Containers)		TO DISCHARGE (Commodity, Type and/or No. of Containers)	
QUANTITY (Amount & Unit of Measure)		QUANTITY (Amount & Unit of Measure)	
AGENCY FIRM		AUTHORIZED INDIVIDUAL	

**NOTES AND CONDITIONS**

Application for reservation of vessel berth and vessel berthing is subject to Regulations, Rules and Terms of the Port tariff and to the timely FILING of the Statement of Financial Responsibility provided and incorporated herewith as Supplement to this Application For Vessel Berth Reservation.

The Port makes no warranty either expressed or implied, as to suitability of berth or available depths of water alongside.

<b>FOR PORT USE ONLY</b>	
Application Received By:	Time/Date:
Application Approved By:	Time/Date:
Berth Assigned:	Vessel ETA:
Special Crane or Cargo Handling Equipment Required:	
Notations:	

## Port of Grays Harbor Supplement to Application For Vessel Berth Reservation

			DATE
VESSEL	YEAR BUILT	LOA	VOYAGE NO
VESSEL OWNER/LINE	BERTH DESIRED	ETA	ETD
VESSEL CHARTERER			
TO LOAD (Commodity, Type and/or No. of Containers)		TO DISCHARGE (Commodity, Type and/or No. of Containers)	
QUANTITY (Amount & Unit of Measure)		QUANTITY (Amount & Unit of Measure)	
AGENCY FIRM		AUTHORIZED INDIVIDUAL	

**Note:** Separate submissions of this document are required when the vessel affreightment for part of the cargo differs from the terms of affreightment for any other part of the cargo.

Category of Port Charges	Party Responsible	Estimated Dollar Amount	For Port Use Only
1. Dockage			
2. Wharfage			
3. Service & Facility			
4. Handling			
5. Overtime/Holiday Labor differential			
6. Standby Time and/or No Work Provided			
7. Other Labor			
8. Security Fee			
9. Terminal 2 Cement Hatch Attachment			
10. Equipment Rental			
11. Misc. Services (Water, Utilities)			
12. Pilotage Services			
13. Ship Assist Services			
14. Crew Escorting Procedures			
15.			

**Total Estimated Charges \$ \_\_\_\_\_**

Pursuant to the instructions set forth on the reverse hereof, the undersigned hereby seeks the arrangement of berthing facilities on behalf of the above-named vessel, and attests to the accuracy of the information provided to the extent set forth in paragraph C on the reverse side hereof.

Date:	(Berthing Agent)	By: (As Agent Only)
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### Acceptance of Financial Responsibility for Payment

In connection with the Application for Vessel Berth Reservation dated \_\_\_\_\_, 20\_\_\_\_, the undersigned hereby accepts responsibility, on its own behalf, for payment of the port charges listed under the line items as designated below which correspond with those designated in the above Supplement to Application for Berth Reservation, in a maximum amount not to exceed 125% of the aggregated estimated dollar amount shown above for the relevant line items, or 125% of such other sum as the Port, after review and revision of such estimates, has provided to the undersigned in writing, in which latter case a copy of such writing is physically attached thereto.

Category of Port Charges Line Item(s) No.	For Port Use
(Name of Company)	(Authorized Signature)
Category of Port Charges Line Item(s) No.	
(Name of Company)	(Authorized Signature)

## **Port of Grays Harbor Conditions of Berth Reservation**

In accordance with Federal Maritime Commission Docket 83-84, Alaska Maritime Agencies, Inc., et al. v. Port of Anacortes, et al., and the Port of Grays Harbor Tariff No. 1, amendments and reissues thereto, all applications for vessel berth reservation shall be made in the form specified by the Port and will require the timely filing of the financial responsibility information shown on the reverse, completed in accordance with, and otherwise governed by, the terms and conditions set forth below:

- A. Except where and to the extent waived pursuant to paragraph B below, terms of payment for all applicable Port charges shall be cash in advance. A cash deposit or acceptable security in an amount equal to 125% of the estimated applicable charges will be required to be posted with the Port, six days prior to the vessel's scheduled arrival, or at such other time as may be authorized or directed by the Port, but in all cases in advance of actual services rendered. In any case in which a cash deposit has been posted, any excess thereof, after satisfaction of all applicable port charges, shall be promptly refunded by the Port to the party posting same.
- B. The Port may waive the requirement of cash in advance as to all or any category or categories of its anticipated port charges when the party responsible for such charges has been identified by the berthing agent to the satisfaction of the Port, and:
- That party responsible has established credit worthiness acceptable to the Port; or
  - Adequate security, acceptable to the Port, in an amount equal to 125% of the applicable estimated port charges, has been posted; or
  - The agent requesting the berth, or another entity, in each case acceptable to the Port as credit worthy, has personally accepted financial responsibility for the applicable charges.
- C. The vessel agent or other person requesting reservation of a berth ("berthing agent") shall, as a part of the berth reservation process, provide to the extent of his knowledge all information called for on the reverse of this form respecting the vessel, its estimated arrival and departure, amount(s) and type(s) of cargo to be loaded/discharged, and estimate of amount of each category of port charges, as enumerated, and party responsible therefore. The submission of this form, signed by the berthing agent, shall constitute the berthing agent's attestation as to the accuracy of the information therein supplied, based upon and to the extent of information made available to the berthing agent at the time of submission; and the berthing agent shall be held personally liable to the Port for any financial loss suffered by the Port as a result of the agent's failure so to report accurately.
- D. Should the berthing agent, subsequent to submission of this form, receive information which materially differs from the information previously provided, and which information the agent reasonably believes is not equally known to the Port, it shall immediately notify the Port and, if requested by the Port, promptly file an amended Supplement to Application for Vessel Berth Reservation with the Port.
- E. All estimates of port charges are subject to approval and/or adjustment by the Port.
- F. The Port shall, promptly after receipt of this form, advise the berthing agent as to (1) its approval or adjusted estimate of port charges, and (2) whether posting of cash or security is required for any one or more categories of such charges and the amount thereof.
- G. In addition to the terms for berth reservation and establishment of financial responsibility as set forth herein, requests for berth reservation and assignments of berths shall otherwise be in accordance with all local rules and regulations established by the Port.

## **SHIP'S CREW ESCORT PROCEDURES** **AT PORT OF GRAYS HARBOR**

The Port of Grays Harbor requires all ship's crew to be escorted to and from the vessel, compliance with the following procedures is mandatory:

### **1. Screening Procedures for Ship's Crew Members at MARSEC Level 1:**

Access to shore facilities for ship's crewmembers will be allowed and will not require the individual to possess a valid TWIC under the following conditions:

- A. US Customs and Border Patrol and US Immigration and Customs Enforcement has provided an approved crew list for shore leave to the Port Security Guard after the vessel is docked.
- B. Escorting requirements will apply at a ratio of 1 TWIC to 5 Non-TWIC. Escort will be approved and trained by the facility prior to entry. The vessel or agent must contact the security guard on duty at **360-310-0198** or alternate number, **360-310-0190** prior to crewmembers leaving the ship. Escort must stop and check in with Security Guard at the gate and receive directions and travel route to the vessel. Escort may then drive to the terminal, pickup crew members, and then exit the facility as directed by the facility Security Guard. Upon return the escort will travel back to the terminal as directed by the Security Guard and drop off crewmembers. Escort will then exit the facility as directed by the Security Guard.
- C. The Port Security Guard will check each person and will require that each person supply, at a minimum, the following type of Identification per 33 CFR 101.515(a):
  1. A Document containing the individual's full name (full first and last names, middle initial is acceptable);
  2. The document must contain a photo that accurately depicts that individual's current facial appearance;
  3. The document must bear the name of the issuing authority. A government authority or an organization authorized to act on behalf of a government authority; or the individual's employer, union, or trade association;
  4. The card or document must be laminated or otherwise secure against tampering.

2. **Screening Procedures for Ship's Crew Members at MARSEC Level 2:**

A. In addition to the procedures for Level 1, the Port's MARSEC Level 2 Procedures will be followed:

1. Crew will not be allowed to leave the ship;
2. Crew returning to the ship will be escorted by approved escort

3. **Screening Procedures for Ship's Crew Members at MARSEC Level 3:**

A. In addition to the procedures for Level 1, the Port's MARSEC Level 3 Procedures will be followed:

1. Crew will not be allowed to leave the ship;
2. Crew returning to the ship will be escorted by approved escort.

The vessel's Agent is required to provide a copy of these escort procedures to the vessel's Captain or First Mate as soon as vessel is docked.